**Club / Society Annual Report**

*The importance of a comprehensive and accurate annual report should not be underestimated. The quality of your report is taken into consideration when assessing your application for a grant. Please answer each of the following questions to complete your annual report.*

1. **Name of Club / Society**

 **.**

**2.0 Membership**

|  |  |
| --- | --- |
| Number of Student members |  |
| Number of Associate (non-student) members |  |
| **Total number** |  |

1. **Committee details:**

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| --- |
| *Please include each committee member’s name and role. You should also note any changes to your committee this year e.g. any new roles added.* |

**4.0 Activities and Events**

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| *Please tell us about the activities and events that your Club or Society was involved in throughout the year. What were the highlights? What went well, and what could have been improved?* |

**5.0 Fundraising**

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| *Please tell us about any fundraising that took place in your Club / Society over the year, giving a breakdown of income and expenditure*  |

1. **Annual Accounts Statement**

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| *Please outline full details of all income and expenditure for the academic year (i.e 1 August – 31 July)*   |

1. **Additional Information**

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| --- |
| *Please include any further information you feel may be useful. Did you face any particular challenges this year? Is there anything the SU could do to better support your Club/Society? How can your Club/Society develop next year?*   |